



Guides for authors

General guidelines

SCOPE

Learning Tech exclusively publishes original research in the intersection between learning materials, didactics and technology. We welcome submissions that develop theory and methodology for research, present new empirical research or expand upon and discuss existing issues. All published contributions will have gone through double-blind peer-review.

LENGTH

Full-length manuscripts must be between 6000 and 8000 words including a 150-word abstract—but not including references and addendums.

KEYWORDS

Please provide 3-5 keywords that describe your research in order to maximize the visibility of your article in searches and research databases.

PUBLICATION

In order to be eligible for publication in Learning Tech, your submission must not have been submitted for consideration, be under review, or have been published elsewhere except as abstracts, conference presentations, etc.

All articles in Learning Tech are made available free of charge under open access. Authors share the copyright with Læremiddel.dk, Learning Tech's parent organization. It is the authors' sole responsibility to obtain and store permissions to reproduce any copyrighted material such as images, figures, and diagrams, included in the submission.

AUTHORS

All credited authors must have contributed substantially to the research and/or the production of the article. All authors must have agreed to publish the article in the submitted and revised form.



ARTICLE TEMPLATE

Please use the Word template ‘Article template LT’, which can be found at <https://learningtech.laeremiddel.dk/en/submissions-for-learning-tech/guidelines-templates/> under “Guidelines and templates”, when you prepare your manuscript for Learning Tech. Please adhere to the styles for typography and layout given by the template.

DOUBLE-BLIND PEER-REVIEW

Please submit two versions of your manuscript to ensure the double-blind peer review process: One full version and a second, anonymized version.

Please take care to remove all identifying information including author names, affiliations, deictic self-references in the text and document meta-information, to make it possible to send your manuscript directly and anonymously to our reviewers:

Information, which identifies the author, can be replaced thus: “[name has been removed for the sake of anonymity during the peer-review]”. References to one’s own work can be made in the third person: “Carlsen (2016) has shown [...]” instead of “I have previously shown [...]”.

Finally, remove all information identifying the author(s) from the electronic file. This can be done by choosing ‘Inspect document’ from the ‘Info’ menu, choosing ‘Document Properties and Personal Information’ as well as any other relevant box and select ‘Inspect’ and then ‘Remove All’ to remove the markers. Also make sure identifiers are removed from track changes.

For more information on how to do this, refer to this [this guide](#) from Microsoft.

LANGUAGE

Learning Tech accepts submissions in English, Danish, Swedish, and Norwegian.



Formal guidelines

Full-length manuscripts must include the following:

1. Title and (if relevant) subtitle
2. Author affiliation(s)
3. Abstract (in both Danish and English)

The abstract should briefly (maximum 150 words) describe the purpose, background, empirical/theoretical foundation of the presented research, as well as the key points of the article. Both versions of the abstract should be placed at the top of the article, immediately below the title, author names and affiliations, and should be typeset in italics.

HYPHENATION

Forced hyphenation is not allowed. This is to ensure flexibility in the page make-up process as we prepare your manuscript for publication.

INDENTATION

There is no indentation at the beginning of paragraphs, after figures, tables or empty lines. For every other instance, please use the tabs key rather than the space bar to make indentations.

TABLES

All tables must be numbered continuously with Arabic numerals. A caption explaining the table's content must be placed above the table:

Table 1.

This is an example of a table.

	Variable 1	Variable 2
Observation 1	Value 1	Value 2
Observation 2	Value 3	Value 4

FIGURES, TEXT BOXES, ETC.

Make references to elements in the article (graphs, images, figures, etc.) in the article text, for example: “As can be seen in figure 1 [...]”.

Figures, graphs, images, text boxes and other illustrations should be placed within the article and should be numbered continuously with Arabic numerals and have an explanatory caption above the figure.

Figure 1.

This is an example of a figure caption.



PHOTOS, ILLUSTRATIONS ETC.

All images must be submitted separately and clearly named.

Their placement in the manuscript must be marked either in [brackets] or by inserting them directly in the manuscript.

Photos and illustrations must be submitted in .png or .jpg formats, at a minimum resolution of 300 dpi. If they are not the author(s)' own work, it is the author(s)' sole responsibility to obtain and store permissions to reproduce them.



QUOTES

Quotes shorter than 40 words are placed in the article text itself and marked by “double quotation marks” followed by reference and page number.

Longer quotes should be in an individual, indented paragraph followed by a reference and page number. Reference and page number must be written in a parenthesis on a separate line below the paragraph. This is an example of a longer quote:

As part of the communicative work in the Danish subject, students must learn that they must master the Internet’s possibilities and conventions for communication, that they must be able to relate to both potentials and pitfalls in a virtual universe, where their own identity and that of others can be varied, and where the intentions may be uncertain, and finally, that they can assess the consequences of expressing themselves in the public space that the Internet constitutes.
(Ministry of Education, 2009, p. 65)

Quotes within quotes are marked by single quotation marks ‘like this’.

HEADING LEVELS

As shown in the article template, Learning Tech uses only two levels of headings:

1. Heading level 1 (choose the style Heading 1)
2. Heading level 2 (choose the style Heading 2)

PUNCTUATION

Consistent usage of punctuation is recommended. This also applies to the Oxford Comma, if such is used.

NOTES

Notes are written with following key combination: ctrl+alt+f/command+option+f (mac):

¹An example of a footnote. Please abstain from longer, discursive footnotes altogether. If these cannot be avoided, use footnotes and not endnotes.



LITTERATURE/REFERENCES

Make sure that all entries in the list of references in fact refer to literature cited in the article. Please refrain from redundant references to own publications. Please list references alphabetically by surname. Learning Tech uses the APA 7th style (American Psychological Association).

Distinctive features for APA:

1. The year of publication is presented early in the reference entry.
2. Detailed descriptions of how to refer to electronic publications are provided.

REFERENCE EXAMPLES IN APA STYLE

ONE BOOK, ONE AUTHOR

Andersen, I. (2002). *Den skinbarlige virkelighed*. Samfundslitteratur.

ONE BOOK, MULTIPLE AUTHORS

Rienecker, L., Kock, C., Hegelund, S., & Jørgensen, P. S. (1999). *Den gode opgave – arbejdsprocesser og kvalitetskriterier i opgaver på humaniora* (4th edition). Gyldendal.

JOURNAL ARTICLE

Freeman, D. J., & Porter, A. C. (1989). Do textbooks dictate the content of mathematics instruction in elementary schools? *American Educational Research Journal*, 26(3), 403-421.
DOI:10.3102/00028312026003403

MULTIPLE WORKS BY THE SAME AUTHOR

If the works differ in year of publication, they must be arranged chronologically with the oldest one first. If the works are published in the same year, a letter is added to the year of publication in order to distinguish between them, "(1996a), (1996b)" etc.

NOTES AND REFERENCES

Descriptions of publication matters (e.g. dissertation, translation, original title, etc.) should be added when necessary to identify the material. In case of references to conference papers, the full title of the paper, when and where the conference/presentation/meeting took place along with the name of the organizer/arranging party all must be included.



ONLINE REFERENCES

Any URL cannot make it out for a reference on its own. Instead, use the original publication of the reference. URLs are only applicable if no other type of reference is available. In that case, please refer as such: author (or publisher/editor). (year of publication/latest update). Title (edition). Located [date of entry] at: [insert URL in its entirety]. For example: Robertson, I. (2008). *Learners' attitudes to wiki technology in problem based, blended learning for vocational teacher education*. Located [April 7th 2014] at: <http://www.ascilite.org.au/ajet/ajet24/robertson.pdf>

QUESTIONS ABOUT APA?

If you have questions or doubts about the APA style, we recommend the [APA Style Blog](#). Here, you can find answers to specific questions you might have, see examples of references and much more.

DOI AS THE STANDARD IN SETTING UP YOUR REFERENCES

All references in the manuscript must be assigned a DOI (Digital Object Identifier), where one is available.

A DOI is a type of registration for research articles that does not change even if the journal's server or the article's link is changed. A DOI makes the article easier to find online and also makes it easier to cite the article. Having a DOI included in setting up your references is a requirement in the Open Journal System at Tidsskrift.dk. You can use this tool to upload your complete reference list and have it returned with all available DOIs: Simple Text Query.

All articles published by Learning Tech will be assigned a DOI.

Read more about DOI [here](#).

Happy writing!

Best regards,
*The editorial staff at
Learning Tech*